

REGISTRATION FORM for Continuing Students

Please complete this form in **BLOCK CAPITALS** (one student only)

NAME OF STUDENT	(Chinese)	(English)	
PRESENT CLASS		Teacher	

This is confirmed by (Mr/Mrs/Miss) _____ Parent/Guardian of the student (under 18).

☐ The above-named student (Over 18)

Address:

.....

Postcode: Telephone No: #1..... #2.....

Emails: #1..... #2.....

Notes: To guarantee a place, please pay the appropriate fee by end of mid-July latest. Cheques payable to “Ming Tak Chinese School”. School correspondence address. **c/o Glenthorne High School, 270 Sutton Common Road, Sutton, Surrey SM3 9PS** where fee could be posted. Payments could be made by bank transfer with student name as reference. Bank Details can be found on school web page, under **fees** section. Electronic communications by email. See above. This form can also be downloaded from the school website address above. First term starts on **September 2024** (Please check website for actual date).

- Students over 18 joining non-adult classes pay adult fees (£330). Textbooks are **Not** included.
- Receipt will only be given when paying by cash.
- This form is **Not** to be used by new students.
- Paid School Fee is **Non-refundable of transferrable to following year.**
- By request, a student may change once only to a different class within 1 week after the academic year started, subject to school approval. Thereafter, a charge of **£45.00** will be incurred plus cost of new textbooks.
- Signing of this form assumes permission is given for students to be photographed in school photo sessions or any school event. The images may be used on school website or any school material.

Signature: _____

Date: _____

*For official use only * delete as applicable*

Tuition fee per year:

☐ Children*: £315 (books¹)☐ GCSE: £335 (excluding books)

Payment: Bank transfer / Cash / Cheque (cheque no: _____)

Received by: _____ Date: _____ Class: _____

Bank Details:**Acc Name: Ming Tak Chinese School****Bank: HSBC****Acc No.: 72162903****Sortcode: 40-43-26****Payment Reference: Student's Name**

Remarks, including any known medical conditions.

1. Students under 18 pay children fees, which include textbooks except GCSE books.